

**NATIONAL INSTITUTE OF WIND ENERGY
Chennai 600 100**

Advertisement No.09/2018

No: NIWE/Rect.80A/2018-19

Date: 23.10.2018

National Institute of Wind Energy (NIWE) is a premier Research and Development Organization set up by the Ministry of New and Renewable Energy, at Chennai to serve as a Technical Focal Point in the area of wind energy related issues and is only one of its kind in the entire Country/Asia.

NIWE intends to engage one **Project Co-ordinator** on contract basis to be stationed at Wind Turbine Research Station (WTRS) & Wind Turbine Testing Station (WTTS) Kayathar, Tirunelveli District with the following eligibility criteria. The requirement is purely temporary in nature.

Applicants should possess the following:

Qualification : B.E/B.Tech in Mechanical/Electrical/Electronics/
Instrumentation from a recognized University.

Age : Not exceeding 64 years as on 03.11.2018.

Experience : Should have experience of minimum 25 years out of which 15 years experience as Group 'A' Officer (preferably in Grade Pay of Rs.6600 and above) in Government (Central/State)/Autonomous/PSUs) in the Renewable Energy areas like Wind, Solar, Hybrid, etc.,

Duties and Responsibilities of the **Project Co-ordinator**:

1. Administrative works of WTTS/WTRS including Office Maintenance, Vehicle Maintenance, etc.,
2. Guiding and Co-ordinating technical activities of R&D projects, Large Wind Turbine Testing, Small Wind Turbine Testing and WRA related activities.
3. Co-ordinate the works of construction related activities at WTTS.
4. Co-ordinate with State Electricity Boards, Revenue Departments, other Government Departments, Educational Institutions, etc.,
5. Co-ordinate the construction and operation of Renewable Energy Lab.
6. Comprehensive Preventive and Breakdown Operation & Maintenance of WEG ranging from 2 kW to 2 MW.
7. Maintenance of HTSC connections, Transformers and Electrical Yards.
8. Experience in Energy Auditing and Management System.
9. Should have the ability to analyze technical problems and solve them.



Contd...2

10. Should be able to work independently and should comfortably manage multiple jobs and duties.
11. Must be preferred to travel extensively.
12. Should Co-ordinate the visits of officials from MNRE, Members of Parliament and other officials of NIWE, SNAs to Kayathar whenever required.

Consolidated remuneration: Rs.50,000/- pm



GENERAL TERMS AND CONDITIONS

1. The candidates will be considered for the position of **Project Co-ordinator** at NIWE initially for a period of one year and is likely to be extended as per the requirements/norms of the institute.
2. The selected candidate shall be posted at Kayathar, Tirunelveli District.
3. The **Project Co-ordinator** shall work from 9.00 am to 5.30 pm from Monday to Friday with half an hour lunch break from 1.00 pm to 1.30 pm. However, occasionally required to attend office and work on holidays and after office hours without any extra remuneration.
4. One day casual leave will be allowed for every completed month of service.
5. For tours undertaken the entitlement would be equivalent to those applicable to employees drawing Grade Pay of Rs.6600/- (Level 11 of 7th CPC).
6. The **Project Co-ordinator** shall maintain absolute confidentiality of the assignment and will not divulge any information to third party/parties except with the previous consent of Director General, NIWE.
7. Payment of Salary will be subject to TDS as per rules.
8. Extension of contract and or increase of remuneration would be based on efficiency and performance being evaluated by a duly constituted committee.
9. Monthly payment would be made before 7th of the following month.
10. Contract can be terminated at any time without assigning any reason by giving one month's notice on either side.

Persons who fulfill the eligibility criteria and agree to abide by the terms and conditions may walk-in to the NIWE Campus at Chennai for an interview between 10.00 AM and 11.00 AM on 03.11.2018 with duly filled-in application (in the prescribed format – Annexure 'A') by enclosing copies of all certificates in support of age, qualification, experience, etc. They should also bring all the original certificates for verification. Candidates who are present between 9.00 AM and 10.00 AM and fulfill the eligibility criteria alone will be allowed for interview.



Deputy Director General (F&A)