



नीवे NIWE
(ISO 9001 Certified)

राष्ट्रीय पवन ऊर्जा संस्थान

(नवीन और नवीकरणीय ऊर्जा मंत्रालय के अधीन स्वायत्त अनुसंधान एवं विकास संस्था, भारत सरकार)

NATIONAL INSTITUTE OF WIND ENERGY

(An Autonomous R&D Institution under Ministry of New and Renewable Energy, Government of India)

वेलचेरी ताम्बरम प्रमुख मार्ग ,पल्लिकरणई ,चेन्नै - 600 100,तमिल नाडु, भारत

Velachery – Tambaram High Road, Pallikaranai, Chennai - 600 100, Tamil Nadu, INDIA

Ref: NIWE/PUR/2/1/04

Date:

Dear Sir,

Kindly arrange to send your Proforma Invoice, (by return mail or fax, Mail id: purchase.niwe@nic.in Fax No. +91-44-22463980 followed by original by post/courier) for the following item/s (together with literature / descriptive pamphlets / brochures) to reach us preferably on or before

S. NO	DESCRIPTION OF ITEM	QUANTITY

YOUR PRO FORMA MAY KINDLY INDICATE:

1. Ex-works prices, Discount as applicable to Government R&D Institutions, packing & forwarding charges, cost of inland transportation, cost of documentation (if any), nearest international FCA point, estimated Freight charges Minimum Packing or Minimum order quantity for each item.
2. The mode of despatch you prefer (in case of Courier, the courier agent should contact the consignee for Customs Duty Exemption Certificates)
3. Name & address of your Indian Agents, the percentage of commission payable and their scope on this supply / support (Preferably indicating their registration number issued by DGS&D)
4. Minimum Packing or Minimum order quantity for each item
5. Whether the items are classified as dangerous / hazardous cargo
6. Whether any export applications / declarations are to be furnished by us
7. Approximate dimensions and net Wt & Gross Wt of each carton / crate / box
8. **Terms of Payment with Bank details A/C no., Bank code, SWIFT No, IBAN, etc.,**
9. **Mode of supply**
10. **Tax Deduction at Source (TDS) will be deducted as per prevailing rules in India.**
11. **Indian PAN Details if any.**

While quoting please note that i) NIWE require above items for R&D purposes not connected to military applications ii) NIWE are exempted from payment of Customs Duty and prefer to place order on FCA value less Indian/Local Agency Commission – LAC will be paid in Indian Rupees directly after receipt of supply iii) Freight and Insurance will be paid by us in Indian Rupees.

PLEASE DO NOT DESPATCH GOODS UNTIL YOU RECEIVE A FIRM ORDER.

Yours faithfully,

Deputy Director General (F&A)