

NATIONAL INSTITUTE OF WIND ENERGY (NIWE)
An Autonomous R&D Institution under the Ministry of New and Renewable
Energy (MNRE), Govt of India, Velachery -Tambaram Main Road,
Pallikaranai, Chennai-100.

Advertisement No:02/2021

National Institute of Wind Energy (NIWE) is the technical arm of Ministry of New and Renewable Energy, Govt. of India in the field of Wind Energy. NIWE plays a proactive role in the development of Wind Energy especially in Wind Resources Assessment, Testing/Type Certification of Wind Turbine Generators, Research & Development and Information & Training Services. The Institute proposes to recruit one post of **Additional Director (Finance & Administration) on Deputation Basis** in the pay Level 12 of 7th CPC – Rs.78800 [Pay Band 3 - Rs.15600-39100 with GP of Rs.7600 of 6th CPC]. The place of posting will be at Chennai.

1. Eligibility Conditions

Persons working under the Central Government or State Governments or Union territory Administrations or Public Sector Undertakings or Central Universities or recognized research institutions or Semi-Government or Autonomous Bodies or Statutory Organizations funded by Government:-

- I. Holding analogous posts
- II. 5 years experience in the immediate lower grade pay (Level 11 of 7th CPC / Pay Band 3 - Rs.15600-39100 with GP of Rs.6600 of 6th CPC) or equivalent.

having adequate background and experience of relating to administrative, financial, personnel procurement and project financing matters and possessing a Master's Degree from a Recognized University / Institution. **Possessing a Post-graduate degree, such as Master of Business Administration OR Company Secretary OR Cost Accountant OR Chartered Accountant would be a desirable qualification.**

Age limit: The maximum age-limit of appointment by deputation **shall not exceed 56 years** as on the closing date of receipt of applications.

2. Regulation of pay and other terms of deputation:

Pay of the selected candidate shall be fixed in the scale of the post in accordance with rules prescribed by the Government.



3. Period of Deputation:

Period of deputation shall be initially for a period of one year extendable further based on the need and performance as per the DOPT O.M.F.No.2/6/2018-Estt.(Pay-II) dated 18.05.2018 as amended from time to time. Further the period of deputation can be curtailed by giving a month's notice on either side.

Eligible candidates fulfilling the essential criteria as mentioned above may apply through proper channel in the prescribed format(Annexure-I) along with supporting documents in support of their eligibility criteria such as

- (i) Educational Qualifications
- (ii) Age Proof

The forwarding authority may forward the application as per the format enclosed as Annexure II to

**The Assistant Director (F&A),
National Institute of Wind Energy,
Velachery-Tambaram Main Road,
Pallikaranai, Chennai – 600 100**

within 21 days from the date of publication of the Advertisement in the **"Employment News" superscribing on the top of the cover "Application for the post of Additional Director (Finance & Administration)"**

Applications not forwarded through proper channel, and not in the prescribed format as per Annexure I or those received without the requisite certificates and necessary documents will be summarily rejected.

The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Any further information connected with this advertisement shall be hosted in NIWE's website <http://niwe.res.in> **only** and therefore the candidates who have applied are requested to browse NIWE website regularly. Only those candidates who are screened for interview will be informed by email/post.

**Assistant Director (F&A)
National Institute of Wind Energy
Velachery-Tambaram Main Road
Pallikaranai, Chennai – 600 100**

